

## Simplify Bill Paying With Autopay

### Your choices are:

1. Having your bill automatically deducted from your bank account of your choice
2. Charging your monthly bill to your Visa, Master Card or Discover.

Credit Card / Bank Account payments will be made on the 15th of the month.

When the 15th falls on a Saturday, transactions will be made on Friday.

When the 15th falls on a Sunday, transactions will take place on a Monday.

You will continue to receive your monthly bill.

### Reminder:

If you sign up for Autopay with a credit card and get a new credit card or the expiration date changes be sure to notify Mainstreet Communications with the new information to avoid any delays in processing your payment.




**Please complete the form below with your payment of choice and return it to the office.**



### Automatic Payment Authorization

I authorize Diversicom and the financial institution or credit card company below to initiate entries to the account indicated. I understand that Diversicom must have written notice at least 30 days in advance of the date I wish to cancel this service. I understand that this service will be discontinued if two payments are returned due to insufficient funds during a 12-month period.

_____
(Name of Financial Institution)
<b>⑆</b> _____ <b>⑆</b>
(Routing Number - Located in the lower left of your check)
_____
(Account Number)
Please attach an unsigned check marked "VOID" with complete account number and financial institution name indicated.
<input type="checkbox"/> Checking <input type="checkbox"/> Savings

Card Type: (please circle)			
Card Number: _____			
Expiration Date: _____ / _____ / _____			
V Code (last 3 digits on back of card): _____			
_____			
(Print name as it appears on card)			

Name as it appears on bill: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of account/card holder: \_\_\_\_\_

Diversicom Account Number(s): \_\_\_\_\_

### Please Return to:

Diversicom Melrose Telephone  
224 East Main Street, PO Box 100  
Melrose, MN 56352

Business office use only:
Date Rec'd: _____
Date entered: _____
Emp# _____